



PALACE HOUSE

NEWMARKET

Palace House Literacy Project Brief for Writer

January 2017 – June 2017

Provisional budget: up to £2,500 to include travel, materials etc.

Venue & School Partner:

**Palace House, The National Heritage Centre for Horseracing and Sporting Art,
Newmarket**

All Saints CEVA Primary School, Newmarket

The Palace House Literacy Project will fulfil our commitment to work with local schools to improve literacy skills using our collections as a stimulus and focus. This project will form the basis of a replicable resource which can be used by many schools when visiting and will provide a legacy in the form of an easily accessible online resource for teachers.

The project will be developed with our partner school, All Saints CEVA Primary School, and will support the enrichment and understanding of vocabulary which will ultimately develop writing and understanding of text. This is of particular importance due to the large number of students for whom English is an additional language, many of whom have functional literacy but have less understanding of subtleties and nuances. It will involve working with Year 3 & 4 classes (7-9 year olds).

An event of sharing will take place at the end of this project which will not only celebrate the achievements of the students but will also highlight the value of working with Heritage Centre collections.

The aims of the project are:

- For a creative writer to work with the school and the Heritage Centre on a creative writing or literacy project, exploring the venue's collections, displays or buildings
- For resources to be developed by the writer with the school and the Heritage Centre, on using creative writing to explore the venue's collections, displays or buildings, with specific focus on the use and understanding of vocabulary

- For these resources to be shared with the arts and education sectors in order to encourage the greater use of galleries/art museums/visual arts venues by schools for creative writing and literacy work

Residency Description

Provisionally 10 days to include planning, delivery sessions with children in the Heritage Centre/ School, planning and follow up meetings, collating and providing data for evaluation. This to be finalised in discussion.

The writer will be expected to:

- * Plan and devise activities with the school and Heritage Centre
- * Plan and devise resources for the school to use at the Heritage Centre (and potentially at school)
- * Produce resources with the support of the school and Heritage Centre staff: these may be used in the venue and shared more widely
- * Collate the resource material from the activity into a single resource to be shared with the arts and education sectors
- * Provide data for evaluations

Person Specification

- Experience of delivering creative writing and literacy activities with children and young people in formal education and/or with family groups in an animated and engaging way
- Knowledge and experience of creative writing and of literacy practice within schools in England, knowledge of English within the National Curriculum at Key stage 2
- An understanding / experience of the needs of children for whom English is an additional language, particularly where their English does not match the more complex ideas they wish to express
- Ability to create resources in partnership with the Heritage Centre and school, following on from delivering the project with participants
- Commitment to ensuring that issues of diversity are addressed appropriately and with understanding within this complex group.
- Experience of undertaking literacy projects/creative writing projects in response to different stimuli
- Experience of working in schools and working in partnership with teachers.

Timescale

Jan- Feb 2017	Planning with teachers and Heritage Centre Education Officer
March- April 2017	Delivery of project
May- June 2017	Production of resources
June 2017	Sharing event

Please note:

- All materials produced as part of this project will belong to

The National Horseracing Museum

Registered Office: 99 High Street, Newmarket, Suffolk CB8 8JH Registered No 1592031 (England).

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The National Horseracing Museum will own the copyright. The museum reserves the right to edit or amend the resources

- We may contact you to request a meeting to discuss your proposed project. Such a meeting would take place on the morning of Tuesday 10th January 2017 at Palace House, Newmarket.

To express an interest, please email or write to the address below, providing an outline of your suitability to deliver the project, a breakdown of how you would deliver the project to timescale and budget, and include your daily rate for work. This should be provided in a document of no more than four sides of A4 and should reach us no later than midday on Friday 23rd December.

To register your interest or if you have questions about the project, please contact Gabrielle Bell (Education Officer) gabrielle@nhrm.co.uk or telephone 01638 667333 ext 10

Palace House,
Palace Street,
Newmarket,
Suffolk.
CB8 8EP

Background

Palace House, The National Heritage Centre for Horseracing and Sporting Art

The National Heritage Centre for Horseracing and Sporting Art celebrates the town's status as an historic home of horseracing and sporting art. It was officially opened by Her Majesty The Queen on 3rd November 2016 and sits at the heart of the community on a five acre site in the centre of the town. Supported by the Heritage Lottery Fund, Forest Heath District Council, Suffolk County Council, the Racing Industry (including the Jockey Club, Tattersalls, Weatherbys and the Racing Foundation) as well as many private trusts, foundations and individuals from the world of horseracing and beyond, the project is an important partnership between the public and private sectors.

The Heritage Centre, often referred to as "Palace House", is home to three charities: The National Horseracing Museum(which holds a collection of nationally and internationally significant objects connected to the sport, history, science and social aspects of horseracing), The

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British Sporting Art Trust (now homed in the Fred Packard Gallery of Sporting Art in Palace House itself-the surviving portion of Charles II's palace) and the Retraining of Racehorses charity, enabling visitors to see live horses and discover how they can be adapted to other disciplines beyond racing.

This is an exciting opportunity to contribute to the expansion of the education programme at the new National Heritage Centre for Horseracing and Sporting Art in Newmarket. The National Horseracing Museum has been forming strong partnerships with local schools enabling the development of curriculum linked workshops in areas such as Science, History, Local Studies and the arts, all inspired by our collections and Newmarket's rich heritage. We are particularly proud of our hands-on, immersive and investigative approach.

Palace House is currently a registered Arts Award centre and a provider of the National Gallery's Take One scheme. It has also taken part in British Science Week, being one of the regional flagships for the British Science Association in 2016 and has been a key stakeholder in Newmarket's two major education projects, "Dubai Future Champions Education Week" and "Under Starter's Orders," both of which were finalists in the RCA Showcase Awards 2015.

All Saints CEVA Primary School

All Saints CEVA Primary School is set in the heart of Newmarket and prides itself in working closely with the local community and serving the children and their families to the best of our ability. Visitors to the school often comment on the friendly welcoming atmosphere and children often refer to our school community as a "family".

We are a rich and diverse community, aspirational for the achievement of our pupils and dedicated to ensuring that each child achieves their very best.

Christian values are actively promoted within the school which has close links with the nearby All Saints' church and other local churches, although we welcome and celebrate those of other faiths and cultures.

At All Saints' school, we are very conscious that children are happiest and learn most effectively when there is a close partnership between home and school, so we work towards building this partnership with our school families.

In November 2015, Ofsted inspected the school and reported:

The quality of work seen in pupils' books indicates that pupils work hard, respond well to teachers' advice and are making good progress as a result.

The school's curriculum prepares pupils well for life in modern Britain. Tolerance and respect are key elements of the school's ethos. This is exemplified in the way that religious diversity is celebrated.

Pupils enjoy school, they behave well and have very good attitudes to learning. They are polite and courteous and dress smartly, showing pride in their uniform. They get on well with each other and take pride in their work and their achievements.